



Serving Cabarrus, Davidson, Rowan, Stanly and Union Counties

“Our mission is to ensure that Consumers receive quality services.”

April 20, 2010

MINUTES

Members Present: Andrea Stevens, Co-Chair; Beverly Morrow, Co-Chair; David Bullins; Sarah Boyd; Jeff Euto; Melanie Frick, Vice Chair; Ann Medlin; John Hufton; Bart Kean; Rick Samuels; Mary Sechler; Stephen Brannan; Major Sampson; Jayne Wallace-Bohannon; Lemar Underwood; Debby Brown; Tina Kennon

Absent: Kay Jennings; Michael Kinlow;

Guests Present: Robin Boyd; Peter Euto; Dora Hufton; Lauren Frick; Suzanne Thompson; Ronnie Helms; Benny Faulkner; Charles Heun; Cathy Weedman; Holly Riddle; Jon Fortune; Peter Burns; Larry Swabe

PBH Staff Present: Bonnie Schell, Director of Consumer Affairs; Steve Tomlinson, Director of Community Relations and Network Operations; Andrea Misenheimer, Administration; David Jones, Director of Clinical Operations; Tammy Gilmore, Director of CCD; Sarah Chesley, Finance; Shelby Marlow, Administrative Assistant

I. Welcome of Members and Introduction of Guests

Beverly called the meeting to order at 6:30pm. She welcomed everyone. Guests were asked to introduce themselves.

II. Approval of Minute and Review of Agenda

Everyone was asked to review the minutes of the March meeting. Mary gave the motion to approve the minutes. Tina seconded. The minutes were approved as presented. Beverly took this time to give an update on the PCP Conference. She asked for volunteers to monitor the refreshment tables during the afternoon breaks. All CFAC members will be wearing leis and be guides/greeters. She asked any members who had registered but have since realized they will not be able to attend to please let Andrea know. There is a waiting list of others who want to attend. There are five colors of tickets for the door prizes.

III. Public Comments

Do at end of meeting.

IV. Nomination Committee

The committee nominated David Bullins as Vice Chair for the 2010-2011 year. Stephen seconded. All agreed and the nomination was approved.

V. Board Liaison

There was discussion of who would attend PBH Board meetings as the CFAC/Board liaison. The Co-chairs have been attending for the last several months. It was suggested to continue having the Chair/Co-Chairs attend. The Vice-Chair or designee of the Chair would go in the Chair's absence. This would have to be put into the bylaws. The Bylaws Committee will work on this and continue the discussion at the next CFAC meeting.

Beverly stated the PCP Conference Committee proposed to the CFAC Budget Committee to give a good will gesture of \$1000 to the conference budget. The Budget Committee considered this request and agreed it was a good thing to do. This would allow them to purchase three lapel mikes to use at the conference and have for future conferences. There was discussion to raise the amount to \$1500. The CFAC committee was asked to consider this request and vote at the end of the meeting. David presented another request to the committee. He stated Mary Sechler has been a huge part of CIT since the first training in 2008. He requested that CFAC pay up to \$1000 for her to attend the International CIT Conference in Texas in June. Bart seconded. All agreed. Beverly reminded everyone if they plan to attend the PCP Conference in Greensboro to let Shelby know ASAP in order to get registered.

VI. Workgroups

The work groups met for 15 minutes.

VII. Waiver Presentation

Peter Burns with Burns and Associates and Jon Fortune with Human Services Research Institute (HSRI) gave a PowerPoint presentation on the Supports Intensity Scale (SIS). PBH has been piloting this assessment tool since 2005. This is an assessment to measure the pattern/intensity of support an adult with Intellectual Disability requires to be successful in life. They explained Fair and Equitable – SIS and Resource Levels. There are seven levels with an eighth level for those that do not fall into any of the other seven. These are the Outliers/Exceptions. Ann asked if it was the goal to limit dollars for those with less needs to go to those with more needs. Pam answered yes, that PBH has been working with SIS for two years trying to get a handle on it. PBH asked Peter and Jon to help them design a plan. Andrea Misenheimer stated it is very important to get CFAC input and we need a concentrated focus. Holly Riddle, with the DD Council, stated they are counting on PBH guidance to learn. PBH would like a CFAC subcommittee to meet with them several times during May and June. CFAC members wishing to be on that committee were asked to email Shelby.

VIII. Public Comment

Jayne informed the members her daughter, Meagan, is working to sell raffle tickets for an Epilepsy Medication Fund. The Dispatch newspaper wrote an article on Meagan regarding her work for this fundraiser. The article was made available for all to read.

Beverly revisited the request for CFAC to give money to the PCP Conference budget. The motion was seconded and all agreed to transfer \$1,500 to the conference budget.

IX. Adjournment

Melanie made the motion to adjourn. Tina seconded. The meeting was adjourned at 9:10 pm.

Respectfully submitted,

Shelby Marlow

Next Meeting is Tuesday May 18, 2010

Summary of Actions Taken

1. Approved to transfer \$1,500 from CFAC budget to PCP Conference budget
2. Approved to pay up to \$1,000 for Mary to attend the International CIT Conference in Texas

Actions Pending

1. Bylaws Committee work on proposal for Chair/Co-Chairs or their designee be CFAC/Board Liaison – present at May meeting
2. Report on Statement of Functional Expenses – Pam
3. Comparison Grid of old/new waiver – Pam

To Do's

June, July and August 2010 Advisory Council Meetings Schedule

Cabarrus	June 1	300 Copperfield Blvd
	July 6	cancelled
	Aug 3	
Davidson	June 25	Health Dept. – Health Education Room
	July 17	
	Aug 17	
Rowan	June 24	Rowan Public Library
	July 22	Chamber of Commerce - upstairs
	Aug 26	
Stanly	June 8	Stanly DSS
	July 13	
	Aug 10	
Union	June 3	UCPS Professional Developmental Ctr
	July 1	UCPS Professional Developmental Ctr
	Aug 5	Walter Beckett Education Ctr